

GLADEWATER ECONOMIC DEVELOPMENT CORPORATION
MINUTES
JANUARY 20, 2021
4:00 P.M.

MEMBERS PRESENT: Mark Carpenter, Jim Bardwell, Laura Talley, Luke Kimbrough, John Paul Tallent

CITY STAFF PRESENT: Ricky Tow (GEDCO Interim Executive Director)

GUESTS PRESENT: Karen Brown; Chad Brown; Amanda Nobles, GEDCO Consultant; Mukesh Patolice; Sayar Patel; Lois Reed; Elaine Roddy; and Marsha Valdetero

1. CALL TO ORDER: The meeting was called to order by President Jim Bardwell at 4:00 p.m.
2. CITIZENS COMMENTS: Karen Brown reported on the progress of opening her restaurant, Just OoWee'z, in the Stew Babes building. The air vent was just installed and she is waiting for the safety switches to be installed. She will serve hot wings, fish, chicken tenders and sides. She rents the building.
3. ACCEPTANCE of December 16, 2020 Regular Meeting Minutes: John Paul Tallent made a motion to accept the Minutes as printed. Mark Carpenter seconded. Motion carried 5-0.
4. ACCEPTANCE of November 30, 2020 and December 31, 2020 Accountant's Compilation Reports. Mark Carpenter made a motion to accept the financial reports as printed. Luke Kimbrough seconded. Motion carried 4-0. One member abstained from voting.
5. CONSIDERATION and possible action of activating GEDCO's bank account online. John Paul Tallent made a motion that GEDCO's bank account not be activated online. Laura Talley seconded. Motion carried 5-0.
6. CONSIDERATION and clarification of check-signing procedures over \$2,000.00. After discussion, all checks written over \$2,000.00 for items purchased and contract agreements must be approved by the Board. John Paul Tallent made a motion that all checks over \$2,000 be approved by the Board. Luke Kimbrough seconded the motion. Motion carried 3 to 2.
7. CONSIDERATION and possible action from Mr. Neil Drake, JNL Machine. Mr. Drake was unable to attend the meeting.

8. UPDATE, consideration and possible action on the incentive compliance letters distributed to:
 - a. Beautiful Tribe;
 - b. Buttercups Bakery & Café;
 - c. Classic Stitch;
 - d. JNL Machine;
 - e. Operator Training & Inspection Services;
 - f. Pacific Crafters Mall; and
 - g. Stew Babe's Grill.

Mark Carpenter distributed a copy of individual signed contracts to each above listed businesses.

9. CONSIDERATION and possible action of sewer lines on South Highway 271 and Loop 485. Mukesh Patolice and Sayar Patel will open Quick Stop on this corner. The store will sell gas, liquor and groceries. They requested assistance from GEDCO to move the sewer line from the across the street to their property. The sewer line has to be buried under the roadway. John Paul Tallent made a motion to give Mr. Patolice and Mr. Sayar up to \$20,000.00 in assistance to move the sewer line. Mark Carpenter seconded. Motion carried 5-0.
10. CONSIDERATION and possible action on Lee Library's roof. Three years ago GEDCO paid \$30,000.00 to replace the roof on Lee Library. The roof has continued to leak and the air conditioners need to be removed from the roof. John Paul Tallent made a motion to contract with Longview Roofing to repair the roof for \$4,200.00 with a 36-month guarantee. Luke Kimbrough seconded. Motion carried 5-0.
11. CONSIDERATION and possible action on Gladewater Center for Community Education Building's roof. The roof on the GCCCE Building needs to be repaired because it is still leaking. Mark Carpenter made a motion that GEDCO contract with Longview Roofing to repair the roof for up to \$2,000.00. Luke Kimbrough seconded. Motion carried 5-0.
12. CONSIDERATION and possible action on compiling a list of items missing from GEDCO's office (i.e., invoices, bank statements, minutes, computers, etc.) as recommended by the City of Gladewater's attorney, Mr. Ron Stutts, Wilson, Robertson & Cornelius law firm, Tyler, Texas. Mark Carpenter will begin to compile a list of items missing from GEDCO's office.

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13. CONSIDERATION and possible action on approving the minutes of the Joint Special Session between the City of Gladewater and GEDCO on December 9, 2020. Mark Carpenter made a motion to approve the minutes of the December 9, 2020 joint meeting. Laura Talley seconded. Motion carried 5-0.
14. CONSIDERATION and presentation by Marsha Valdetero, Gladewater Chamber of Commerce Director, on the Chamber's promotional and business retention activities for the Fourth Quarter of Fiscal Year 2020 and Fourth Quarter (2020) payment. Mark Carpenter made a motion to accept Marsha Valdetero's report as presented and to pay the quarterly payment of \$3,750.00. Luke Kimbrough seconded the motion. Motion carried 5-0.
15. CONSIDERATION of items for placement on future agenda: Marshall Street repaving and brick street trial repair area.
16. ADJOURN: Mark Carpenter made a motion to adjourn. John Paul Tallent seconded. Motion carried 5-0. Meeting adjourned at 5:30 p.m.

Jim Bardwell, GEDCO President

ATTEST:

Laura Talley, GEDCO Secretary/Treasurer